

Saint Mark Parish Pastoral Council Minutes

Meeting Date: **December 1, 2011**

Time: **7:00 p.m.**

Location: **Boardroom, Parish Center**

Prayer Leader: **Harold Bowling**

Refreshments: **Darrell Gossett**

Scripture/ Shared Prayer

Harold Bowling/Dawn Collier

Dawn led scripture and subsequent sharing on experiences related to Baptism.

Roll Call/ Approval of Minutes

Amy Frederick

In attendance were Father George, Mary Lynn Cavanaugh, Harold Bowling, Dawn Collier, Bob Cross, Mary Fortress, Darrell Gossett, and Carol Pitzer.

Minutes of the October meeting were read and approved as written.

Pastor / P.A. Comments

Fr. George

- The first weekend using the new Roman Missal at Masses has gone smoothly.
- The "Roadmap to Success" campaign is progressing well.
- Despite inclement weather and competition for priests, the parish penance service Tuesday night had five priests and good parishioner attendance.
- First confessions for the school children are next week. The children's penance service will be on December 10.
- Several Advent season events are planned.

Pillar/Committee Reports

A. Social Life

Harold Bowling

- The dinner dance is scheduled for February 10. The first planning meeting has taken place.
- The Men's Club Work Day was a great success, with 19 men participating.
- The Men's Club is open to other projects, especially at school during Christmas break.
- The first Fish Fry for the Lenten season will be February 24.
- Harold Bowling has been named the new Athletic Director.

B. School Commission

(George Wichlinski)

No report

C. Finance Council

Harold Bowling

- Collections are down a bit, but not a big concern at this point.
- Increases in expenses include a 2% salary increase for teachers, approved by the Archdiocese.
- Due to "Roadmap to Success" efforts, there are no plans to ask for increases in contributions at this time.
- Water pipe issues may be an upcoming expense.

D. Liturgy

Mary Lynn Cavanaugh

- The new missal translation has been the primary focus for Liturgy.
- Tom Horn will be on the altar more frequently, with he and Deacon Kerry coordinating schedules. Tom will be ordained a deacon in June.
- Server training is working well under excellent leadership from Josh.
- Steve, a junior in the seminary, is assigned to work with St. Mark a few hours a week and would like to be involved in teaching.
- James, also a seminarian, will be back from St. Meinrad at Christmas.
- The Christmas Mass schedule is 5:00 p.m. on the 24th, midnight, and 10:00 a.m. Christmas Day. There will be no incense at the 10:00 Mass.
- For New Year's weekend, Masses will be on the regular schedule.

Agenda Items

A. Roadmap to Success Campaign

Dawn Collier

- Dawn reported status from early phases of the campaign:
 - ▣ \$360,000 has been pledged toward the \$500,000 goal.
 - ▣ The amount pledged to date has been comprised of 60 pledges.
 - ▣ "Realization rate" (actual amount pledged vs. amount requested) of 58% is above the advisor's 50% benchmark.
- Roll out to the parish at large is planned for December 9-10.
- With two months left to acquire the 50% of total needed to begin the project in February, the goal looks attainable.

B. Parish Incorporation Annual Meeting

Carol Pitzer

- According to Archdiocesan guidelines for establishing each parish as a separate legal entity, an annual meeting of the board for the Parish Incorporation is required.
- The Incorporation annual meeting for St. Mark was held on November 1.
- Paperwork was updated per the agreement with the Archdiocese and filed as required by the state.

C. Parish Pastoral Planning

Darrell Gossett

- Darrell has accepted the role of "Goal Keeper".
- At Darrell's request for clarification, expectations were discussed, including the following:
 - ▣ Goals are to be disseminated to and discussed with the pillars.
 - ▣ Plans should include some form of reporting to the Council on a regular basis.
 - ▣ Posting to the parish web site at least once a year is recommended.

D. Pastoral Council Binders

Bob Cross

- Bob had prepared a sample binder and walked the Council through its content.

- Bob offered to update everyone's binders, replacing the content with current information. Individuals should remove any additional notes they may wish to retain before turning their binders over to Bob for a refresh.

E. Social Media Guidelines

(All)

- Josh had asked for feedback on the guidelines.
- Council members expressed that Josh has done a very good job of outlining concerns and considerations at the right level.
- The Council would like for Josh to come back to the Council to further discuss how the guidelines will be implemented.
- It was noted that these guidelines are expected to be used as a baseline for the school's related policies.
- Filing the guidelines in conjunction with the Parish Incorporation documentation was also recommended.

Evaluation & Communication

All

The group agreed on plans for a holiday party, to be held at the Fortress home on January 8 at 4:00 p.m.

Next Meeting (Thurs., January 26 at 7pm)

Carol Pitzer

Prayer: Darrell Gossett

Snack: Carol Pitzer

Closing Prayer

Harold Bowling